

## **Firefighter of the Year Guidelines**

(Revised September 1, 2010)

Any nominee's department must be a current member of the State Firefighters' and Fire Marshals' Association of Texas.

Any nominee must hold current individual membership in the State Firefighters' and Fire Marshals' Association of Texas.

Each nominee will be considered on a point system to determine the three finalists. The areas to be considered are:

- Leadership abilities, including: leadership positions held, work knowledge, communications, creativity and innovation, attitude, and interaction with others.
- Dedication to training and/or introduction of new and innovative training methods.
- Involvement in SFFMA, at both the state and district levels.
- Community involvement, both civic and religious.
- Acts of heroism in a fire-related situation, or other act of bravery.
- Accomplishments/awards received.
- Certifications held.
- Letters of recommendation (no more than four, please).

Pictures may be submitted (no more than four, please).

All nominations must be submitted first to a local SFFMA district by a fire department on or before the district's spring meeting. Submissions must be received with a letter from the fire department and signed by the fire chief, assistant chief or president.

One nominee from each district should be submitted in a sealed envelope to the SFFMA office no later than the fourth Monday in May. Submissions must include a letter from the district and signed by the district president or secretary.

The SFFMA office will log the submissions as received, and will leave them unopened.

The FFOY/EMSROY committee will meet during the last week of May to open the submissions, and select three finalists based on the above criteria. All nominees will be notified of the results.

The three finalists will be interviewed by the FFOY/EMSROY committee at a designated time and location at the state convention.

All nominees will be recognized, and the winner will be announced at the convention business meeting.

All submissions will be returned to the districts after the state convention.

## **EMS Responder of the Year Guidelines**

Any nominee's department must be a current member of the State Firefighters' and Fire Marshals' Association of Texas.

Any nominee must hold current individual membership in the State Firefighters' and Fire Marshals' Association of Texas.

A nominee may be considered because of past heroism in an EMS-related act, act of bravery, dedication to training, or introduction of new and innovative training methods.

Leadership abilities to be considered are:

- Work knowledge
- Communications
- Creative ability
- Innovation
- Attitude
- Interaction with other people

Community involvement is considered, both civic and religious.

A nominee will be considered for the committees he/she may have chaired or served on, and how these committees functioned under his/her guidance.

Copies of certificates and pictures may be included (but no more than four of each).

Nominees will be considered on a point system, receiving points for their contributions in the above areas.

All nominations for EMS Responder of the Year must be submitted to a local district association, on department or agency letterhead, and signed by the department or agency chief officer or executive, assistant chief, or executive and/or department or agency president.

One nominee from each district should be submitted in a sealed envelope to the SFFMA office no later than the fourth Monday in May. Submissions must include a letter from the district and signed by the district president or secretary.

The SFFMA office will log the submissions as received, and will leave them unopened.

The FFOY/EMSROY committee will meet during the last week of May to open the submissions, and select three finalists based on the above criteria. All nominees will be notified of the results.

The three finalists will be interviewed by the FFOY/EMSROY committee at a designated time and location at the state convention.

All nominees will be recognized, and the winner will be announced at the convention business meeting.

Nominees do not have to be an agency officer or chief to win the state EMS Responder of the Year award.

All submissions will be returned to the districts after the state convention.